

MINNESOTA STATE UNIVERSITY, MANKATO
2009/2010 Undergraduate Research Conference
Research Project Grant Proposal

The goal of the Research Project is to focus on encouraging and motivating students to investigate research topics independently.

Everything you put in your proposal should be written for a broad audience, including judges from outside your content area. Your proposal should not exceed 3 pages (excluding resumes and appendix), with 12 point font, Times New Roman, with one inch margins and double spaced.

Requirements

1. Title of the project

2. Significance of the Research Project

A paragraph detailing the significance and purpose of your research project. This portion should include references to any research the student has done on the topic or any research the student intends to do during the project. Describe why this project is important. In order to communicate the significance of your project, remember that your reader may be unfamiliar with your content. This section must be double spaced.

3. Proposed Methodology for Attaining Project Goals

Explain the general process by which you will achieve your goals. Remember that your reader may be from outside your content area and unfamiliar with your topic. Include appropriate description for a broad audience. (Approximately 1 page) This section must be double spaced.

4. Anticipated Project Outcomes

What impact do you anticipate your project will have? Describe how the results of your research project relate to your significance statement. This section must be double spaced.

5. Timeline

The timeline should identify projected progress toward research completion with a general estimate of the student time to be spent toward that end. This section may be single spaced.

6. Budget

Include exact costs (where possible) of items requested for your research project. Do not include items that are provided by the department or funded by other grant resources. Care should be taken with the budget to assure it reflects accurate estimates of actual costs. Justify all expenses. This budget should not exceed the grant. Please be aware, if your grant request supply budget is greater than \$250 dollars in URC funding, but you wish to be considered for all grant opportunities, you must check all boxes and add a brief description of either how you will amend your research to fit within the \$250 allocation or what other funding sources you will use to supplement your URC Grant (i.e. other grants, student will pay for, using stipend, departmental support, etc). This section may be single spaced.

7. Bibliography

All sources used in the development of this proposal must be properly cited. (Please use formatting consistent with your field of study.) You may also list secondary resources that you intend to use but have not directly cited in your proposal so that the committee may better understand your preparation for this project. This section may be single-spaced and does not have to fit within the 3 page limit. Please limit to no more than 1 page. Footnoting is not allowed for URC Grant Proposals.

8. Resume

A one-page resume for each student investigator involved in this project must be included.

Optional Appendix

This appendix may not exceed one page in length. This appendix should not include any parts of sections 1-8 listed above.