

Required Workshops

If your research or creative project is accepted for presentation at the Undergraduate Research Conference, the primary student presenter is required to attend one of two pre-Conference workshops. Other student presenters are invited to attend. The Workshop will provide essential information regarding presentation guidelines. Important note: Lead presenter participation at the Workshop is mandatory.

The workshops will be:

2:00 pm – 3:00 pm on Tuesday April 1st
4:00 pm – 5:00 pm on Thursday April 3rd

The workshop that I will attend is: ____ **Tuesday April 1st** ____ **Thursday April 3rd**

Conference Equipment

The URC will provide a presentation cart with an IBM computer, document camera, VCR and projector. Contact Rachel Collins at (507) 389-1706 or rachel.collins@mnsu.edu if you have special equipment or space needs for your presentation.

Please note: Internet accessibility for the Undergraduate Research Conference may not be available.

Project Approval

Does your project require Institutional Review Board Approval? ____ Yes ____ No

If you are unsure, contact your faculty mentor or the Graduate Office

If yes, have you submitted an IRB form? ____ Yes _____ IRB Log #

If no, please contact you mentor

Conference Proceedings

You are encouraged to submit your work for inclusion in the Proceedings of the Undergraduate Research Conference, an on-line resource which highlights student research and creative projects. Information regarding submission will be offered at the required workshop (see above) and on the Undergraduate Research Conference website at <http://www.mnsu.edu/research/URC/proceedingssubmissions.htm>.

Lead Presenter Signature

_____ Date _____

Faculty Mentor Information

Last Name _____ First Name _____

Academic Dept. _____ Campus Mailing Address _____

Campus Email _____@mnsu.edu Phone (____) _____

Mentor Signature

_____ Date _____

My signature above affirms that I have reviewed this abstract and found it in agreement with the guidelines provided and that it is acceptable for submission. I agree to assist the student prepare for the presentation.