

UNDERGRADUATE RESEARCH CONFERENCE
APPLICATION TO PRESENT
Non-MSU, Mankato Student Application

Please electronically submit your abstract via email to rachel.collins@mnsu.edu, with the subject line "Lastname- Abstract Submission". Abstracts must be received by 4:00 pm on March 4th, 2008.

Non-MSU students should mail this application and the \$20 conference fee to:

Undergraduate Research Conference
Attn: Rachel Collins
325 Wigley Administration Building
Minnesota State University
Mankato, MN 56001

*Off campus applications must be post marked by 4:00pm on Friday, February, 29 in order to be considered for acceptance to the conference.

*Checks should be made out to: "Minnesota State University"

Lead Presenter Information

Last Name _____ First Name _____ MI ____

Address _____

City _____ State _____ Zip Code _____

Email _____ Phone (____) _____

Academic Dept of project. _____ Year of Study FR SO JR SR

School: _____

Additional Presenter Information

Name	Year of Study	Email
<i>(use the back of this form for additional presenters)</i>		
1. _____	FR SO JR SR _____	_____@mnsu.edu
2. _____	FR SO JR SR _____	_____@mnsu.edu
3. _____	FR SO JR SR _____	_____@mnsu.edu

Title of Abstract

Presentation Type (check only one) _____ Oral _____ Poster _____ Performance

Required Workshops

If your research or creative project is accepted for presentation at the Undergraduate Research Conference, the primary student presenter is required to attend one of two pre-Conference workshops. Other student presenters are invited to attend. The Workshop will provide essential information regarding presentation guidelines. Important note: Lead presenter participation at the Workshop is mandatory.

The workshops will be:

2:00 pm – 3:00 pm on Tuesday April 1st

4:00 pm – 5:00 pm on Thursday April 3rd

The workshop that I will attend is: ____ **Tuesday April 1st** ____ **Thursday April 3rd**

Conference Equipment

The URC will provide a presentation cart with an IBM computer, document camera, VCR and projector. Contact Rachel Collins at (507) 389-1706 or rachel.collins@mnsu.edu if you have special equipment or space needs for your presentation.

Please note: Internet accessibility for the Undergraduate Research Conference may not be available.

Project Approval

Does your project require Institutional Review Board Approval? ____ Yes ____ No

If you are unsure, contact your faculty mentor or the Graduate Office

If yes, have you submitted an IRB form? ____ Yes _____ IRB Log #

If no, please contact you mentor

Conference Proceedings

You are encouraged to submit your work for inclusion in the Proceedings of the Undergraduate Research Conference, an on-line resource which highlights student research and creative projects. Information regarding submission will be offered at the required workshop (see above) and on the Undergraduate Research Conference website at <http://www.mnsu.edu/research/URC/proceedingssubmissions.htm>.

Lead Presenter Signature

_____ Date _____

Faculty Mentor Information

Last Name _____ First Name _____

Academic Dept. _____ Campus Mailing Address _____

Campus Email _____ @mnsu.edu Phone (____) _____

Mentor Signature

_____ Date _____

My signature above affirms that I have reviewed this abstract and found it in agreement with the guidelines provided and that it is acceptable for submission. I agree to assist the student prepare for the presentation.