

## Welcome to the New Academic Year

The IRB hopes to provide information that you might find useful when you prepare your documents for IRB to review. As always, please do not spend hours looking for something. Give me a call (5102) or e-mail (irb@mnsu.edu) if you cannot find something, find mistakes on our web site, or need help. Also, let me know if you have suggestions for items to include in the News Letter.

I am available to come to your classes and give presentations regarding any IRB issue you would like. I can come to your office or you can come to my office (FH 241) to help with any IRB issues including how to use IRBnet. We can also chat on the phone.

IRB is always happy to receive suggestions for how to make things easier.

Mary Hadley, IRB Coordinator

## IRB Activities in 2014/2015

### Applications Approved

MEETING	LEVEL I	LEVEL II
Sept. 2014	21	9
Oct. 2014	18	5
Nov. 2014	14	12
Dec. 2014	9	11
Jan. 2015	8	7
Feb 2015	12	4
Mar. 2015	19	9
Apr. 2015	19	4
May. 2015	14	5
<b>TOTALS</b>	<b>134</b>	<b>66</b>

**There were 7 presentations to classes. If you would like someone to present to your class, please contact irb@mnsu.edu**

## New Members

One of our long standing members, Dr. Randy Hurd retired this spring. We have recruited a new member, retired physician Willard Michalski (MD).

Last fall I forgot to announce that Bonnie Berg had also joined the board. My apologies to Bonnie.

We are still seeking a representative for the Board from the College of Business.



## Application Section 7c

Obtaining written informed consent from a potential participant is more than just handing out the form and asking for a signature.

- The consent document is to be used as a guide for the verbal explanation of the study.
- The consent document should be the basis for a meaningful exchange between the researcher and the participant.
- The participant's signature provides documentation of agreement to participate in a study, but is only one part of the consent process.
- The consent document should not serve as a substitute for discussion.

The entire informed consent process involves giving a participant adequate information concerning the study, providing adequate opportunity for the participant to consider all options, responding to the participant's questions, ensuring that the participant has comprehended this information, obtaining the participant's voluntary agreement to participate, and continuing to provide information as the participant or situation requires. To be effective, the process should provide ample opportunity for the researcher and the participant to exchange information and ask questions.

## IRB Training for Everyone

### [NIH Protecting Human Subjects Training](http://phrp.nihtraining.com/users/login.php)

<http://phrp.nihtraining.com/users/login.php>

The training provided here is free. There is a series of seven modules that cover some basic information about protecting human participants. This course is designed to provide a minimum level of knowledge that an individual should have before designing a protocol for research involving human subjects. This course is designed to prepare those involved in the design and/or conduct of research involving human subjects to understand their obligations to protect the rights and welfare of subjects in research. When you have completed the course, you can print a certificate that indicates you have successfully completed the course.

### [CITI Ethics Training](https://www.citiprogram.org/)

<https://www.citiprogram.org/>

The CITI trainings are free to all on campus. You need to register to use the site. Once you enter the site, there are directions for how to register.

Some of the training topics follow:

- Good Clinical Practice
- Responsible Conduct of Research
- Human Subjects Refresher Course
- Are You Thinking About Participating in a Research Study?

Each of the topics is organized into modules. Each module is followed by an automatically graded quiz. You can select the topics and modules you would like to complete or that you would like to assign to your class.